

December 12, 2011

Attention All Vista and Global Vista Clients:

As you begin to prepare 1099 filings for 2011, please bear in mind that EP offers tax filing assistance for Vista and Global Vista clients.

Currently, the IRS will accept 1099 filings only through its Filing Information Returns Electronically (FIRE) upload site if there is an excess of 250 1099s. A Transmitter Control Code (TCC) number is required for electronic tax filing. EP encourages clients to secure their own TCC number, but for any client that cannot or prefers not to secure a TCC number, EP can transmit filings on the client's behalf.

To assist with your filing needs, EP offers the following options:

1. Do It Yourself

- Obtain a TCC number via Form 4419 from the IRS and use it to file 1099s electronically.
- Client uploads its IRSTAX file using its TCC/EIN.
- Client needs to purchase 1099-MISC Forms.
- Information and "How To" instructions are available on our [website](#).

2. EP Will Do It for You

- EP will transmit on your production's behalf using EP's TCC number.
- EP will interact between the production and the IRS to ensure completeness of filing.
- EP will charge a fee of \$60.00 per company, plus \$5.00 for each 1099 that is processed and \$100.00 per IRS FIRE upload. The minimum fee is \$200.00.
 - 1099 reprints will be \$5.00 each.
 - If interested in having EP process your 1099 filing, please download and fill out the appropriate **Client Authorization Form** located on our [website](#).
- Then email the form to support@entertainmentpartners.com.

Should you have any questions, please contact our Product Support Team at **818.955.6300** or send your inquiries to support@entertainmentpartners.com.

Finally, there are numerous third-party transmitters to help you through the e-filing process.

3. Use a Third-Party e-File Vendor

- Locate a third-party vendor using the list of approved vendors on the IRS's website.
- Use a third-party vendor to transmit the IRSTAX file on your production's behalf.
- A fee is associated with third-party vendor services.
- Please visit <http://www.irs.gov> for third-party vendor referrals and additional information.

If your production is affiliated with a major studio, please contact the studio's tax professional or contact your Client Services Account Manager for additional help and information.