



Contract Service Letter Request

Attention Michelle Florez

PHONE 818.955.6226

FAX 818.845.7120

This is to request that Entertainment Partners forward a letter to Contract Services to confirm my day/hours worked as follows:

NAME: _____

ADDRESS: _____

SS#: _____ - _____ - _____ DAY-TIME PHONE: _____

PRODUCTION NAME(S): _____

JOB CLASSIFICATION: _____

APPLYING TO LOCAL: _____

START DATE: _____ *APPROXIMATE DAY(S) WORKED: _____

SIGNATURE

DATE

A copy of our letter will be forwarded to your home address and to Contract Services within approximately seven business days.

Please be aware the IATSE/Basic Crafts Locals have various requirements for Roster placement but most require a MINIMUM OF THIRTY DAYS worked under the applicable bargaining agreement.

Should you have any questions or require further information regarding your application, please call Contract Services and/or the appropriate Local.